



## Provider Access Policy

Adopted by Governors:	<i>Autumn 2020</i>
Reviewed:	<i>Spring 2020</i>
Union Meeting (if applicable)	<i>NA</i>
Next Review due:	<i>Autumn 2022</i>

Committee Reviewed at: .....Quality Autumn 2020.....

Signed by Chair of Committee:.....

Date:.....

Signed by Head

Teacher:.....

Date:.....

# **Birkett House School: Provider Access Policy**

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Pupil entitlement**

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact:

Kiona Tapley (Assistant Head) Careers Lead

Telephone 0116 2885802

Email: [office@birketthouse.leics.sch.uk](mailto:office@birketthouse.leics.sch.uk)

Jenny Barker (Deputy Head)

Telephone: 0116 2477711

Email: [seniors@birketthouse.leics.sch.uk](mailto:seniors@birketthouse.leics.sch.uk)

## **Premises and facilities**

The school will make classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature.

## **Approval and review**

Approved [date] by Governors at Curriculum and Standards Committee

Next review:

Signed: Chair of Governors

Head teacher